

# Privacy Statement

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As your doctor, my staff and I are bound by law and ethics to safeguard your privacy and the confidentiality of your personal information.

This includes:

- collecting only the information that may be necessary for your care;
- keeping accurate and up-to-date records;
- safeguarding the medical records in my possession;
- sharing information with other health-care providers and organizations on a “need to know” basis where required for your health care;
- disclosing information to third parties only with your express consent, or when necessary for legal reasons; and
- retaining/destroying records in accordance with the law.

Your request for care from me implies consent for our collection, use and disclosure of your personal information for purposes related to your care. As noted above, other purposes require your express consent.

You have the right to see your records. You may also obtain copies of your records – please see the receptionist for our fees for this service. Please speak to me if you have concerns about the accuracy of your records.

If you would like to discuss our privacy policy in more detail, or have specific questions or complaints about how your information is handled, please speak to me and I will try to resolve them.\*



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\*If your complaint is not resolved to your satisfaction by my office, you may wish to contact the Information and Privacy Commissioner of Ontario at (416) 326-3333 or 1(800) 387-0073.